

CORPORATE SERVICES DEPARTMENT

2008/09 PROPOSED FEES & CHARGES

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%
<u>Legal Fees For Property Transactions</u>			
Licence to Assign	230.00	245.00	6.5
Letter/Deed of Postponement	50.00	55.00	10.0
Sale of Small Land Areas	250.00	265.00	6.0
New Leases	300.00*	350.00*	16.7
Renewal of Lease	150.00	160.00	6.7
Section 106 Agreements-£110 per hour,	385.00**	400.00**	3.9
* With discretion for the Borough Solicitor to increase if time recorded costs exceed £350, at a rate of £110 per hour.			
** With discretion for the Borough Solicitor to increase if time recorded costs exceed £400, at a rate of £110 per hour.			
<u>Electoral</u>			
Street Index	13.00	15.00	15.4
Request for a confirmation letter -	40.00	45.00	12.5
Certificate of current register	13.00	15.00	15.4

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<u>Registration of Births, Deaths</u>			
Licensing of premises as venues License (three years)	1,025.00	1,050.00	2.4
Attendance of Superintendent			
Monday - Friday	230.00	250.00	8.7
Saturday	290.00	310.00	6.9
Sunday	340.00	360.00	5.9
Syrett Suite Marriage & Civil			
Monday - Friday	75.00	85.00	13.3
Saturday	105.00	115.00	9.5
Saturday pm	195.00	210.00	7.7
Sunday / Bank Holidays	280.00	295.00	5.4
Attendance of Celebrant at other non-statutory ceremonies eg naming and reaffirmation of vows Monday - Sunday:-			
Syrett Suite	125.00	135.00	8.0
Approved Premises	135.00	145.00	7.4
Individual Citizenship Ceremonies			
Monday - Friday	40.00	45.00	12.5
Saturday	190.00	200.00	5.3
Nationality Checking Service			
Single	40.00	45.00	12.5
Couple	60.00	65.00	8.3
Family	75.00	80.00	6.7

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<u>Council Publications</u>			
<u>Agendas/Minutes, etc</u>			
Council agenda – Charge per Annum (Based on 8 per Annum)	119.70	133.00	11.1
Executive Agenda – Charge per Annum (based on 12 per Annum)	158.00	200.00	26.6
Planning & Highways Committee (based on 12 per Annum)	193.00	200.00	3.6
Any other Committee or Sub Committee Agendas Charge per Annum (Based on 4	81.00	90.00	11.1
Charge per single copy	20.50	22.00	7.3
Part extract (any Committee) including background papers - administration fee plus....	7.00	7.50	7.1
Photocopying Charge (A4 or A3)	0.45	0.20	-55.6
Planning Publications and other	As Necessary	As Necessar y	-
Copies of Ordnance Survey	OS royalty charge		
<u>STANDARD OTHER CHARGES</u>			
These are chargeable in addition			
Invoice Charge	15.75	16.55	5.1
Hourly Rate	40.00	45.00	12.5
Minimum Charge	18.00	22.50	25.0